

# ILS Tuition Agreement Form 2026–2027

Immanuel Lutheran School (“School”) and the undersigned parents (“Parents”), by entering into this tuition agreement to enroll their child listed below (“Student”) for the 2026-2027 school year, executed by the parents on the signed date below, agree as follows:

- 1. Consent:** This agreement is entered into with mutual consent of Parents and the School.
- 2. Registration Fee for Enrollment:** The School offers a waived registration fee for the first two weeks of registration. Families will be required to provide a \$50 registration fee from February 28-April 1. Families will be required to pay a \$100 non-refundable registration fee (“Deposit”) to reserve a spot for the student in the 2026-2027 school year (starting April 2). The Deposit is not credited towards payment of tuition or fees.
- 3. Tuition and charges:** Parents agree to pay the full amount for tuition and fees. The tuition and fees may be modified if Parents receive tuition assistance from the School or if the child’s enrollment days change. Any such modifications are only effective if set forth in a written amendment of this agreement, signed by Parents and the School. Tuition is due on or before August 15 if Parents select the single payment tuition plan (with 5% discount). If Parents select the monthly plan for ten months, equal monthly installments will be paid (August through May); the first monthly installment must be paid no later than August 8, 2026, and the final monthly installment must be paid no later than May 8. Parents may also select the eleven-month payment plan, equal monthly installment will be paid (August through June). All monthly installments are due on the 1<sup>st</sup> day of the month and must be paid by the 8<sup>th</sup> day of every month to avoid late fees. Before and After Care is billed on Mondays for the previous week’s usage at \$5 an hour and is charged in 15 minute increments (ex. 3:30-3:45pm would be \$1.25) and is due on the last day of the month. If it is the last week of the month, it will be rolled over to be due the last day of the following month.
- 4. Late fees:** Parents understand and agree that a \$20 fee will be assessed on the 9<sup>th</sup> day of the month if payment is not current; if payment is not received in full by the end of the month the child will not be allowed to attend school until payment is made current.
- 5. Additional fees:** Parents agree that additional fees for school services may be charged during the 2026-2027 school year (before/after care; etc.). Additional fees are due when charged and will be billed and payable through Brightwheel or paid directly to the school or a third party designated by the school.
- 6. Payment obligation:** Parents have an individual and joint obligation to pay all tuition and fees under this agreement. Parents’ failure to pay any amount when due pursuant to the terms of this Agreement, may, at the School’s sole discretion, result in the suspension or dismissal of the Student from the School. Parents shall pay any costs and attorney’s fees the School incurs in collection of Parents’ outstanding balance.
- 7. Early withdrawal/removal:** Parents must provide at least Thirty (30) days signed WRITTEN NOTICE to the Preschool Director to withdraw the Student from the School during the 2026-2027 school year. Tuition will be collected during the 30-day notice period, as well as any pro-rated amount for a partial month until the child’s “last day”. After the child’s “last day” when 30-day notice was given, Parents will no longer be responsible for the annual tuition pursuant to this Agreement.
- 8. Payment agreement:** Parents understand and agree that the majority of the School’s expenses and obligations are incurred on an annual basis, that financial commitments for School services are made based upon anticipated enrollment, and that the educational operating expenses of School do not

diminish with the departure of some students over the course of the school year. Parents understand and agree that, regardless of Student's absence, withdrawal, or dismissal from the School, Parents remain obligated to pay the amount of tuition set forth in sections 3 and 5 of the Agreement, consistent with the 30-day notice period, as liquidated damages and assume full responsibility for payment.

### **Class Options for ILS Enrollment:**

**Two's:** must be born between Sept 2, 2023 and Sept 1, 2024. Two's have 2 enrollment options: 5 full days; 4 full days; 5 days are Monday through Friday; 4 days are Monday through Thursday. Current families are still allowed to apply for 5 half days or 4 half days with administrative approval. A full day is 7:30-3:30pm (before care and after care are available at an extra cost; Before Care is 7-7:30am and After Care is 3:30-5pm). A half day constitutes 7:30-11:30am.

**Three's:** must be born between Sept 2, 2021 and Sept 1, 2022. Three's have 2 enrollment options: 5 full days; 4 full days; 5 days are Monday through Friday; 4 days are Monday through Thursday. Current families are still allowed to apply for 5 half days or 4 half days with administrative approval. A full day is 7:30am-3:30pm (before care and after care are available at an extra cost; Before Care is 7-8:00am and After Care is 3:30-5pm). A half day constitutes 7:30-11:30am.

**PreK:** must be born between Sept 2, 2021 (or slightly early if a young 5 that parents want to enroll in PreK) and Sept 1, 2022. PreK students also have 2 enrollment options: 5 full days; 4 full days; 5 days are Monday through Friday; 4 days are Monday through Thursday. Current families are still allowed to apply for 5 half days or 4 half days with administrative approval. A full day is 7:30-3:30pm (before care and after care are available at an extra cost; Before Care is 7-8:00am and After Care is 3:30-5pm). A half day constitutes 7:30-11:30am.

**Tuition costs are detailed on the next page.**

**Please keep in mind that tuition is assessed for the year but can be paid in ten equal monthly payments. Based on the class definitions above, please see the enrollment option for your child's class: 2S (top section) is Two's; 3S, 4s preK (bottom section) is for both Three's and PreK.**



**Discounts Available (for tuition only):**

**ILCd Membership/attendance: 25%**

**ILCd Nonmembership/attendance: 20%**

**Pay in Full: 5%**

**Brightwheel autopay: 5%**

**Multi-child: 5%**

**Zora Drews Scholarship: 10-20%**

**ILS Staff: 10%**

**(Discounts are capped at 35%)**

**(Pay in Full and Autopay cannot be combined)**

**Fees:**

**Lunch is included; BC and AC are NOT included in tuition**

**Tuition is due on the 1<sup>st</sup>, late after the 8<sup>th</sup>-Late Fee \$20**

**BC and AC: \$5/hour (prorated)**

**Add a Friday: \$30**

**Late Pick Up (5pm)**

**\$1/minute**